CLOSE ACCOUNT	**CHANGE PAYROLL/DIRECT DEPOSIT**	**CHANGE AUTOMATIC PAYMENT**

CLOSE ACCOUNT

To: _____
Name of your old bank

Please close my account   # _____
and send a check for the balance to:

GenFed Federal Credit Union

_____
Address of your local branch

If you have any questions about this request,
please contact me at _____
Home phone number

Sincerely,   _____
Today's Date

X _____
Signature
Primary Name

X _____
Co-Signer Signature
Secondary Name

_____
Address

_____
City, State Zip

CHANGE PAYROLL/DIRECT DEPOSIT

To: _____
Employer's Name

Please redirect depositing of my
☐ Full   ☐ Partial
paycheck to:

Institution: GenFed Federal Credit Union
Routing #   241273269
Member# _____
☐ Checking   ☐ Savings

If you have any questions about this request,
please contact me at _____
Home phone number

Sincerely,   _____
Today's Date

X _____
Signature
Primary Name

X _____
Co-Signer Signature
Secondary Name

_____
Address

_____
City, State Zip

* Other information your payroll department may need:
social security number, clock#, employee ID#, etc

CHANGE AUTOMATIC PAYMENT

To: _____
Name of automatic withdrawal company

You are withdrawing $ _____
for account number _____
Please redirect payment/debit to come from:

Institution: GenFed Federal Credit Union
Routing #   241273269
Member# _____
☐ Checking   ☐ Savings

If you have any questions about this request,
please contact me at _____
Home phone number

Sincerely,   _____
Today's Date

X _____
Signature
Primary Name

X _____
Co-Signer Signature
Secondary Name

_____
Address

_____
City, State Zip